

EXECUTIVE OFFICE OF THE PRESIDENT

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BULLETIN NO. 70-4

August 29, 1969

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Availability of Legal Information Retrieval System

1. Purpose. This Bulletin announces that an automated system for searching legal sources and retrieving information, operated by the Air Force for the Department of Defense, is available for use by all Government agencies on a reimbursable basis. The Bulletin provides general information about the system and instructions on obtaining the service.
2. Description of the system. The system is commonly referred to as LITE (Legal Information Thru Electronics). It uses the speed and accuracy of the electronic computer to search the entire text of a body of information (data base) such as the United States Code or the Published Decisions and Unpublished Decisions of the Comptroller General. The search is made according to predefined requirements of the user. In his search request, the user identifies certain words or phrases which the computer is to search for. The computer responds by printing out the total text of the sections in which the words or phrases are found, or, if desired, it will simply print citations to the relevant sections, or print three-line excerpts, or perhaps furnish some other predefined product. The system has been used beneficially by a large number of users, primarily within the Department of Defense. Its use is particularly advantageous when (a) a manual search has been unsuccessful, (b) positive proof is needed that the subject matter of an inquiry has not been treated, (c) the subject matter is not indexed manually, (d) an exhaustive search is required, or (e) the source material is not available to the user for manual searching.
3. Location and points of contact. LITE is a Department of Defense system operated by the Office of the Judge Advocate General, U.S. Air Force. It is physically located at 4700 Holly Street, Denver, Colorado 80207 and is a field extension of the Special Activities Group located in Room 7D-027 Forrestal Building, Washington, D.C. Searches of the data bases may be requested by contacting LITE in Denver by calling FTS 303-825-4344; Autovon 553-1510 or 553-1380, ext. 344; or Area Code 303-825-1161, ext. 344. All other queries should be directed to the Special Activities Group in Washington, D.C., by calling Government Code 11, ext. 35830.

4. Services available. The LITE system is operational and, at the present time, is able to provide searching services for Federal agencies on any of the data bases listed on Attachment A. Attachment A is provided for the purpose of this announcement only and will not be updated as changes occur. Current listings of the data bases are published periodically in a LITE Newsletter to which users may subscribe at no cost, or current information may be obtained by contacting the Denver or Washington, D.C., offices. Other products and services routinely available include keyword indexes and special analyses of data bases. The preparation of additional data bases to meet user requirements will also be considered. Users having needs not available routinely from the system are encouraged to make them known to the Denver office. Results of searches can ordinarily be furnished telephonically within 24 to 48 hours with hard copy printouts following in normal mail service.

5. Cost of service. Services will be provided to Federal agencies on a reimbursable basis. Charges to the user will vary according to the nature of the search or other services requested. At the present time a charge of \$55.00 is made to non-DOD users for one search on one data base. Complete information on charges and billing procedures may be obtained by contacting the Denver office.

6. Training to use the LITE system. LITE orientation courses are scheduled frequently in Denver, Colorado, Washington, D.C., and other locations. Information concerning briefings may be obtained from Hq USAF (AFJAGI), Government Code 11, extension 35830.

ROBERT P. MAYO  
Director

Attachment

LITE CAPABILITIES AS OF AUGUST 1969

The LITE system has the following data bases stored on magnetic tape and available for computer searching:

STATUTORY MATERIALS:

- United States Code (1964 Edition)
- Fiscal Year 1966 Appropriation Acts
- Fiscal Year 1967 Appropriation Acts

DECISIONAL MATERIAL:

- All Published Decisions of the Comptroller General of the United States
- Unpublished Decisions of the Comptroller General of the United States from June 1955
- Court of Military Appeals Decisions (CMR)
- Board of Review Decisions (CMR)

REGULATORY MATERIAL:

- Armed Services Procurement Regulations (ASPR)
- Military Joint Travel Regulations
- Civilian Joint Travel Regulations
- DOD Directives and Instructions
- DOD Pay and Entitlements Manual
- Defense Contract Audit Manual
- Manual for Courts-Martial, 1969
- AFM 75-34 Reporting of Transportation Discrepancies in Shipments
- AFM 110-3 Civil Law
- AFM 110-4 Fiscal Law
- AFM 110-5 Court-Martial Instructions Guide
- AFM 177-101 Basic Systems at Base Level
- AFM 177-102 Commercial Transactions at Base Level
- AFM 177-103 Travel Transactions at Base Level
- AFM 177-106 Materiel Transactions at Base Level
- AFM 177-108 Paying and Collection Transactions at Base Level

OTHER:

- International Law Agreements - published
- International Law Agreements - unpublished
- Supplemental Negotiating History to the German SOFA

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